



**PROVISIONAL AGENDA
INTERNAL RESOURCE COMMITTEE
In-situ VMP Meeting**

24 August 2023, 09:00 – 16:00 Manado time (GMT+8)

INFORMATION

Contact Person:

CTI-CFF Regional Secretariat

Dr. Mohd Kushairi Mohd Rajuddin

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OBJECTIVE: To review and deliberate on items in preparation for SOM-18

No	Activity/Topic	Time	Facilitator	Remarks
	Log-in/ Technical Check	8:00 – 8:25	Regional Secretariat	RS facilitates log- in/technical check/registration
	Video Conferencing 'House Rules'	8:25 - 8:30	Regional Secretariat	RS facilitates House Rules
1.	Welcome Remarks	8:30 - 8:35	CTI-CFF RS Executive Director	The CTI-CF RS ED gives Welcome Remarks
2.	Opening Remarks	8:35 - 8:40	IRC Chair	The Chair opens the session
3.	Appointment of Rapporteurs and Introduction of Participants	8:40 - 8:55	IRC Chair	The Chair appoints rapporteurs and invites participants to introduce themselves to the session
4.	Adoption of the Provisional Agenda	8:55 - 9:05	IRC Chair	The Chair facilitates the adoption of the provisional Agenda for the IRC meeting
5	IRC Focal Points	9.05 - 9.20		The Chair invites RS to present.
6	Decision made during SOM17	9.20 - 9.45	RS ED IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
7	Break time	9.45 – 10.00	Regional Secretariat	
8.	Financial Audit FY 2022	10.00 – 10.30	RS ED IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.



9	2023 Country Contribution status	10.30 – 11.00	RS ED IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
10	2023 Financial Utilization	11.00 – 12.00	RS ED IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
11	Lunch Break	12.00-13.00		
12	Proposed Annual Budget 2024 And Forecasted Budget 2025 And 2026	13.00 – 13.45	RS IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
13	Proposed 2024 Country Contribution	13.45 – 14.00	RS IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
14	PIO Grant (USAID) a. Financial Implication b. HR c. others	14.00 – 14.15	RS IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
15	Coral Triangle Conservation Fund (CTCF) a. administration and management b. legal and tax analysis c. Communication and Branding	14.15 – 14.30	IRC Chair RS	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
16	List of some proposed International Events to be attended by CTI in 2024	14.30 - 14.45	RS IRC Chair	The Chair invites RS/ED to present; after the presentation, Chair invites questions/feedback from the members of the IRC.
17	Break Preparation of Chair's Summary	14.45-15.00		
18	Review of the Chair's Summary (Highlights/Recommendations of the Meeting)	15.00–15.30	IRC Chair	The Chair to invite the group to review the Decision of the Meeting
19	Closing Session	15.30	IRC Chair	The Chair closes the meeting